

## **ARCHITECTURAL AND ENGINEERING SERVICES**

**GENERAL CRITERIA:** The Washington Township Fire District desires to appoint an individual or firm in accordance with N.J.S.A. 40A: 11-5.1a(i) for the purpose of providing both architectural and engineering services for the District for the year ending December 31, 2018.

### **Submissions Must Include the following:**

1. Evidence of the ability to practice as a firm in the State of New Jersey.
2. List of names and locations of at least 5 fire stations designed.
3. Resumes of partners and managers in the firm expected to act on this assignment.
4. List of any recognition awards for fire station designs.
5. Evidence that the firm has done work for Fire Districts in the past.
6. Addresses of offices located within 120 miles to the District.
7. Statement describing the overview of the firm and "why" the firm should be selected.
8. List accreditations, certifications, etc. (ie: ISO 9001)
9. Provide a list of at least 5 references.
10. List of Project services and capabilities.

### **Selection Criteria**

The selection criteria used in awarding a contract or agreement for professional services as described herein shall include:

1. Ability to meet the needs of the District.
2. Experience and reputation of the firm in designing modern fire stations
3. Ability to perform the task in a timely fashion, including adequacy of staffing;

4. Ability to provide both Architectural and Engineering services for the District.
5. Other factors if demonstrated to be in the best interest of the District.

**Requirements**

RFQ must be postmarked or hand-delivered to the office no later than **July 18, 2018**.

**to:**

Nancy Corson - Clerk to the Board  
Washington Township Fire District  
PO Box 653  
Turnersville, NJ 08012

Please submit one original and five (5) copies of the RFQ. Use white 8" x 11" paper.